

1884 COURTHOUSE



COUNTY OF CLAY

100 NORTH BRIDGE STREET

HENRIETTA TX 76365-2858

August 11, 2014

TO: ELECTED OFFICIALS AND OFFICE PERSONNEL

**FROM: COUNTY BUDGET OFFICER, KENNETH LIGGETT
COUNTY AUDITOR, RAMONA SEWARD
COUNTY TREASURER, DEBRA ALEXANDER
CLAY COUNTY COMMISSIONERS' COURT**

**SUBJECT: FISCAL YEAR 2015 PROPOSED BUDGET EXPENDITURES
AND PROPOSED SALARY/BENEFITS**

Attached, please find a copy of the proposed budget expenditures and proposed salary/benefits, for your office for the fiscal year 2015.

We are asking that you review your proposed budget expenditures and salary/benefits, and that you will strive to only spend if necessary and be cost efficient as well. If all offices try to consolidate orders when possible, we can cut spending to some extent. This is the only way we are going to be able to continue building our operating balances, and if you have any other suggestions, we would like to hear about them.

We are going to try to avoid any line item changes, but if it is unavoidable, we ask that before you spend, to get price quotes of the materials needed, then to come before the Commissioners' Court for approval. There will be no line item changes out of the utilities for any reason. We only increased the utility lines to cover for any increases from the utility companies and the new annex. If you are not sure how much you have left budgeted, please feel free to call and get the balance from the County Auditor or County Treasurer.

We also realize that each year every office has budgeted enough to only efficiently operate, and that everyone has worked at keeping spending down. This fiscal year is no different.

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We would like to take this opportunity to thank all offices for their cooperation with this year's fiscal budgeting. With your continued help through this year's budget, we can once again slide by.

If you have any questions, or need any further information, about your enclosed proposed budget expenditures, and/or proposed salary/benefits, please give us a call.

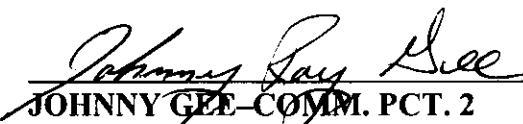
Thank you,


KENNETH LIGGETT, COUNTY JUDGE

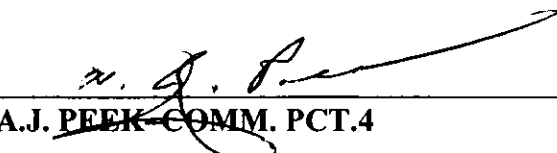

RAMONA SEWARD, COUNTY AUDITOR


DEBRA ALEXANDER, COUNTY TREASURER


R.L. "LINDY" CHOATE-COMM. PCT. 1


JOHNNY GEE-COMM. PCT. 2


JOHN MCGREGOR-COMM. PCT. 3


A.J. PEEK-COMM. PCT. 4